



MyCPIM Worksheet - OASBO 2023 Annual Conference - 4/18/2023 - 6/30/2023

To report your hours for this conference, please follow the steps below.
If you need help or have input on how we can improve MyCPIM, please call us at (800) 228-1102.

Hours must be reported by 5:00pm on 7/7/2023. Hours will not be credited after this time.

- Step 1** Go to cpim.tos.ohio.gov and log in by clicking on the MyCPIM Login button and entering your email address and password.
- TIP** *If you have never logged into MyCPIM before and have earned CPIM hours or requested certification of a Notice of Exemption in the past five years, your account information has been migrated into MyCPIM. Please follow the instructions in the yellow box on the log in page to recover your account. If you have never interacted with CPIM or haven't in the past five years, please create a new account.*
- Step 2** On your **MyCPIM** homepage, scroll down to "Schedule of Events" and click "View" next to this event listing.
- TIP** *Sign up for reminders to report your hours by clicking on the green "Get Report Hours Reminder" button.*
- Step 3** Scroll down to the course listings and click on the green "Report Hours" next to the course you attended.
- TIP** *The "Report Hours" button next to this course will appear in green only when the window is open – after the course end time has passed and before 5:00pm on 7/7/2023. It will appear in white when the window has yet to open or has closed.*
- Step 4** Fill out the form for the course including the hour(s) attended, the **MyCPIM** password confirming your attendance, and the evaluation. Click "Report Hours."
- TIP** *To help accurately and successfully report your hours, please use the grid below to take note of all hours attended and course passwords. If correctly submitted, a green confirmation box will appear in the lower right corner of the screen, you will receive an email confirmation of your reported hours for this course and on the **MyCPIM** homepage under the "My Previous Courses" tab, this course listing will appear with "Pending Organization Approval" in the "Hours Earned" column.*

Date & Time	Course Name	Hrs. Possible	Hrs. Attended	Password
04/18 4:30 PM	Economic Outlook	1		
04/18 5:45 PM	Campfire Stories - How to Make S'More When Investing District Funds	1		
04/19 10:30 AM	Common Audit Findings	1		
04/19 10:30 AM	Continuous Monitoring: Mitigate Payment Risk & Stay Compliant	1		
04/19 10:30 AM	Doing More With Less: Automation is Key!	1		
04/19 10:30 AM	HR, Safety, Transportation, IT & Other Hats Worn by Today's SBOs	1		
04/19 10:30 AM	Medicaid School Program Update	1		
04/19 10:30 AM	Capital Improvement Projects Procurement - Which Model is the Best Fit for your District?	1		
04/19 10:30 AM	Saving for Tomorrow with Today's Surplus	1		
04/19 1:15 PM	Control What You Can Control: Reducing Rising Energy Costs With a Long Term Master Plan & Quality Building Assessments	1		
04/19 1:15 PM	Current Financing Trends & Strategies in a Higher Interest Rate Environment	1		
04/19 1:15 PM	Fiscal Oversight: Caution, Watch & Emergency	1		
04/19 1:15 PM	Planning for the Future of Cybersecurity	1		
04/19 1:15 PM	Strategies for Negotiating a Successful School Compensation Agreement as a Result of Economic Development Opportunities	1		
04/19 2:30 PM	(B)e Ready to Amend Your District's 403(b) and 457(b) Plans for SECURE & CARES	1		
04/19 2:30 PM	Challenging the Status Quo of Health Insurance	1		
04/19 2:30 PM	Levy Options: Strategies for Local Funding & the Impact of House Bill 140	1		
04/19 2:30 PM	Overview of Ohio Facilities Construction Commission	1		
04/19 2:30 PM	Performance Audits: a Tool to Improve Economy, Efficiency, & Effectiveness in Your District	1		
04/19 2:30 PM	Understanding Your Energy Spend	1		
04/19 3:45 PM	Construction Turbulence	1		
04/19 3:45 PM	Involving Your Leadership Team in the Five-Year Forecast	1		
04/19 3:45 PM	Messaging Your Forecast in These Uncertain Times: How to Present a Clear Message	1		
04/19 3:45 PM	Options for Financing Capital Facility Needs: Voted or Unvoted	1		
04/19 3:45 PM	Selecting the Right Path to the Ballot & Avoiding the Orange Jumpsuit Along the Way	1		
04/19 3:45 PM	The Law of Unintended Consequences: Even More Everyday Examples of How No Good Deed Goes Unpunished	1		
04/20 10:45 AM	Constitutional Essentials of Ohio School Property Taxation	1		

Date & Time	Course Name	Hrs. Possible	Hrs. Attended	Password
04/20 10:45 AM	Federal Single Audit Update	1		
04/20 10:45 AM	Putting Out Wild Fires of Misinformation & Avoiding Walnut Trees	1		
04/20 10:45 AM	Real Estate Valuation Challenges Post HB 126	1		
04/20 10:45 AM	Strategies to Manage Rising Energy Costs and Energy Conservation in Today's Volatile Market	1		
04/20 1:15 PM	Budgeting & Strategies for Buildings and Departments: Short-Term and Long-Term	1		
04/20 1:15 PM	Communicating & Tracking ESSER	1		
04/20 1:15 PM	Creating a Collaborative & Comprehensive Financial Plan	1		
04/20 1:15 PM	Grants Management	1		
04/20 1:15 PM	HSAs: Common & Not so Common Questions People are Asking	1		
04/20 1:15 PM	Pooling for Savings on Your Medical Stop Loss Premium	1		
04/20 1:15 PM	Understanding How Public Utilities, Including Pipelines, Are Valued And How They Affect Your Revenue	1		
04/20 1:15 PM	When Holding Hands & Singing Kumbaya Doesn't Work: Managing Board-Treasurer Relationships	1		
04/20 1:15 PM	What my Board and Superintendent Need to Know About State Funding	1		
04/20 3:45 PM	State Software Reports & USAS Account Filters	1		
04/20 3:45 PM	Using ESSER Funding & EDGAR Compliant Cooperative Procurement in Ohio for Facility Improvements	1		
04/21 8:30 AM	Fair School Funding Plan	1		

If for any reason, you miss more than 10 minutes of instruction for personal or business needs, you are obligated to account for the missed time when reporting your hours. For example, if you make a phone call that lasts 15 minutes in the middle of a session, you should report 1.25 hours if the "Hours Possible" for that course is 1.5 hours.

TIP *If you have a wireless device or internet access with you at the conference, we suggest reporting your hours for each course attended during the break immediately following the course.*

Step 5 If you are seeking CPIM certification (i.e., you want credit for these hours), you are required to pay an Annual CPIM Certification Fee of \$100. If you have paid your fee, a green box will appear at the top of your MyCPIM screen. If you have not paid, a red box will appear. Click on the red box, and follow the payment instructions. You will not receive an invoice, but you may download an invoice on the payment page. If you do not pay the Annual CPIM Certification Fee before 12/31/2024, you will NOT earn CPIM hours for these courses.